



## Partner Supply Chain Fees and Charges Policy

### **Rationale for sub-contracting.**

DART Ltd recognises the importance of meeting the diverse needs of employers and learners across the markets that we serve. In order to meet these DART needs the ability to engage and work in partnership with high quality training organisations which will enable us to fulfil our aims and objectives and provide employers and learners with high quality training provision.

When working with partner organisations, DART will apply a percentage charge levied on the value of funding delivered by the partner provider through programmes funded by the Agency. This charge reflects the management, operational and quality assurance to ensure that DART can consistently meet its commitments to training delivery of the highest standards.

The charges levied are applied to the provision of the following services:

- Data delivery, compliance review and transmission
- Provision of data capture and transmission technology to speed up data collection
- Regular review of sub-contractor capability and monitoring
- Provision of and access to a common E-portfolio tracking software system
- Quality assurance processes including observation and self-assessment support
- Contract provision and management
- Regular partner review
- Monthly management information and payment schedules supported by defined payment dates
- Partner development and best practice sharing

DART levies fees by reference to its own risk based approach to the cost of managing and monitoring the partner provision:

- For new or higher risk partners the extent of monitoring, supervision, development and review will be supported by a higher management fee
- Providers with a track record of quality delivery evidenced by relevant success rates are likely to require less support and will receive a lower management fee
- Management fees will not exceed 20% but will be subject to the volume of activity and agreed performance.
- The risk assessment will be based upon an assessment of the financial health, capacity to deliver, capability and quality of provision.

DART will pay the Partner Provider for activity delivered at the end of the month following delivery. This policy will be made available on DART's website at [www.darttraining.co.uk](http://www.darttraining.co.uk) and will be shared with current and new delivery partners before entering into annual contractual arrangements and reviewed thereafter.

The Policy will be reviewed on an annual basis.